

**JEFFERSON COUNTY EMS WORKING GROUP
MINUTES**

March 11th, 2026

**Jefferson County Courthouse
311 S Center Ave Rm C2063
Jefferson, WI 53549**

1. Call To Order

Bruce Degner called the meeting to order at 9:00 a.m.

2. Roll Call

EMS Working Group Members Present in Person: Bruce Degner, Bruce Peterson, Dwayne Morris, Travis Maze, Kim Cheney, Drake Daily, Laura Payne, Tayna Reynen, John Kannard

Excused: Ron Wegner

EMS Working Group Members Present via Teams: Jenifer Quimby, Dr. Chris Wistrom, and Kyle Ellefson

Others Present via Teams: Abigail Karbusicky and Danielle Thompson

Others Present: Michael Luckey, Rebecca Houseman, Megan McBride, Alex Hoff, Peter Krause, Shuyao Liu and Jess Holmes

3. Certification of compliance to open meeting law

Luckey certified compliance

4. Review Agenda

Motion by Kannard, seconded by Cheney to approve agenda as written. Motion passed

5. Public Comment

None

6. Communications

Luckey made note that Spectrum News aired the clip from the last meeting on February 19th. It was then played for the group to view. Peterson provided the Annual Report he delivered to the Fort Atkinson City Council to Luckey prior to the meeting

7. Approval of February 19th, 2026 Meeting

Draft minutes were provided for review

Motion by Kannard to approve, seconded by Reynen. Motion carried.

8. Mid-Semester Presentation From Master in Business Analytics Capstone Group (studying the costs of EMS and Determining a Funding Formula)

Three students attended the meeting: Alex Hoff, Peter Krause, and Shuyao Lui. Their goal is to build a scenario analysis tool that will generate a formula for call volume, population models and locating a flat rate for each EMS district. With a timeline of 2 ½ months, they will roll out a preview in April and have the final tool to the group review in May.

9. UniverCity Alliance Update

Megan McBride explained that another team of students, through an Industrial Systems Engineering course, could analyze the apparatus data discussed. Students from that group have begun scheduling interviews with local leaders and will continue reaching out to request additional input and direction. Megan McBride has been working to recreate the data dashboards in Google Looker Studio and will re-share those with the group once geocoding issues have been corrected.

10. Update on Requests for Advocacy through Wisconsin Counties Association

Luckey sent in a request for the Annual WCA meeting in September as well as a request for county support to include the same levy limit exemption that exists for EMS to also be for Fire

11. Impact of Countywide Tax Levy Scenarios

Luckey delivered a handout he generated from the document that Peterson gave out in December, covering costs, levies, and revenue countywide. The handout is included in the meeting materials

12. Case Study: Shared & Contracted Services

Examples will be given at the next meeting, which Luckey will prepare

13. Discussion on Next Step, Timeline, and Other Miscellaneous Matters

- Refine operations, costs, and look at staffing capacities
- Calculate by service provider territory through the county at different mills rates for comparison
- Degner suggest the students help formulate a way to document contract agreements

14. Discussion and Possible Action on Tentative Future Meeting Dates and Agenda Items

Will follow up with financial aspect at the next meeting date

Next Meeting scheduled for April 8th, 2026 at 9:00 a.m.

15. Adjourn

Motion by Daily, seconded by Ellefson. Meeting adjourned at 11:07 a.m.